



## HURRICANE PREPAREDNESS PLAN

### I. Introduction

Port Sanibel Marina (“PSM”) is committed to ensuring the safety and well-being of its customers, employees, and the surrounding community in the event of a hurricane, particularly a Category 2 hurricane or stronger. This *Hurricane Preparedness Plan* outlines the procedures for hurricane preparedness and the removal of all wet slip customers when such a hurricane is anticipated.

### II. Hurricane Categories and Alert Levels

- Tropical Storm → monitor weather updates closely
- Category 1 Hurricane → prepare for possible evacuation
- Category 2+ Hurricane → mandatory evacuation

### III. Hurricane Preparedness Procedures

- Pre-Season Preparation:
  - Designate a hurricane preparedness team responsible for implementing and overseeing the plan.
  - Inventory and secure all emergency supplies, including first aid kits, life jackets, fire extinguishers, and communication equipment.
  - Ensure all customer contact information is up-to-date and easily accessible.
- Monitoring and Alert:
  - Continuously monitor local and national weather services for hurricane updates.
  - Maintain constant communication with local authorities for real-time information.
  - When a Category 2 hurricane is predicted, issue a preliminary alert to all wet slip customers.
- Customer Notification and Evacuation:
  - Once a Category 2 hurricane is expected to make landfall within the hurricane watch area, initiate customer evacuation procedures.
  - Notify all wet slip customers through multiple communication channels, including phone, email, and public announcements.
  - Provide customers with detailed evacuation instructions, including a clear timeline for leaving the Marina property.
- PSM Closure and Customer Assistance:
  - Secure all Marina facilities and equipment.
  - Assist customers with securing their boats and personal belongings, ensuring they understand the urgency of the situation. Category 1 storms or lower customer will double line their vessels for the safety of their boats and Marina property.
  - Provide customers with information on local emergency shelters, transportation options, and safety measures.



- Customer Records and Monitoring:
  - Maintain records of customer contact information and boat registration to track evacuations.
  - Continuously monitor the progress of the hurricane.
  - Update customers on the status of the Marina and local conditions.
  
- Re-Entry and Recovery:
  - After the hurricane has passed and local authorities declare it safe, assess Marina facilities for damage and make necessary repairs.
  - Communicate with customers about the Marina's status, re-entry procedures, and the condition of their boats.
  - Assist customers with re-entry and securing their vessels, as needed.

#### **IV. Emergency Contacts**

- Marina Management Team:
  - Ship Store → (239) 437-1660
  - General Manager → J.D. Miner (239) 851-5388
  - Operations Manager → Justin Turnbull (239) 980-2025
  
- Local Emergency Services:
  - Lee County Sheriff's Department (239) 477-1000
  - Lee County Emergency Management (239) 533-0622 / <http://www.leeec.com>
  
- National Hurricane Center: <https://www.nhc.noaa.gov>

#### **V. Training and Drills**

Conduct regular training and drills to ensure that all staff members are well-versed in hurricane preparedness procedures and can assist customers effectively during evacuation.

#### **VI. Review and Updates**

This *Hurricane Preparedness Plan* will be reviewed and updated annually or as needed to reflect any changes in procedures, contact information, or regulations.

By implementing this plan, PSM aims to prioritize the safety of its customers, staff, and community in the event of a Category 2 hurricane or stronger, while minimizing property damage and ensuring a swift recovery process.